



**WWRC Meeting**  
**Date: 02 December 2020**  
**Via Google Meet**  
**Minutes**

**Present:** Simon Wright, James Wingfield, Carl Foody, Ian Tomlinson, Jamie Christie,  
 Paul Anderson, Hannah Brown from 20:30

	<b>Agenda Item ( * Standing Items)</b>	<b>Action</b>
1	<b>Apologies *</b>	
2	<b>Previous Minutes*</b> Agreed for 4 <sup>th</sup> Nov	
3	<b>Matters Arising*</b> n/a	
4	<b>Budget/Financial Review*</b> Need to pay Telford CC as agreed for selection event. 2020 Accounts ready to be signed.	<b>Done</b> <b>IT</b>
5	<b>Four Year Plan*</b> <b>Working groups</b> <ul style="list-style-type: none"> <li>• Digital – Calendar progressing</li> <li>• Rules – Meets to review feedback.</li> <li>• Timing Equipment – Current equipment not really suitable for many applications.</li> <li>• Communications Policy – To follow up with Rob &amp; Robyn Jeffries</li> </ul>	<b>CF/JC/NS</b> <b>SW</b>  <b>SW</b>
6	<b>Health and Safety*</b>	
7	<b>Events/Covid-19</b> Flowchart of the process is suggested – To be drafted – In progress Events ready to launch onto the calendar. Currently, events not active due to Covid situation.	<b>JW</b> <b>JC/CF</b>
8	<b>TOR and Co-option</b>	



	<ul style="list-style-type: none"> <li>• Development -</li> <li>• Welfare Officer (Safeguarding Officer) – Alison Bannatyne</li> <li>• Health and Safety – Possibly AB – to clarify</li> <li>• Comms / Social Media – TBA – pending further review</li> <li>• Equalities -</li> <li>• Athlete &amp; Young Persons rep –</li> <li>a. Election of Vice Chair – Jamie Christie, Prop PA, Sec. SW. Unanimous</li> <li>b. Nomination of England Rep – Carl Foody.</li> </ul>	<b>SW</b>
<b>9</b>	<p><b>Regional matters relevant to WWRC</b></p> <p>Wales – Border remains shut</p> <p>Scotland – There is the intention to support alignment of the calendar, all things currently on hold.</p> <p>England – nothing extra to report</p>	<b>SCA</b>
<b>10</b>	<p><b>Board Nomination – John Handyside</b></p> <p>It was agreed to support John’s application to the British Canoeing Board as an English Forum representative.</p> <p>To forward on to BC</p>	<b>SW</b>
<b>11</b>	<p><b>Rules Document</b></p> <p>Separate meetings to be held.</p>	<b>SW</b>
<b>12</b>	<p><b>Coaching Update</b></p> <p>Hannah Brown presented the steps for WWR Coach Awards. BC is able to support the process for 2 WWR coaches that would fulfil the criteria for APL (Acquired Prior Learning).</p> <p>Proposed that JC and Nicky Cresser could fit these criteria.</p> <p>Question was asked about the funding... is it English or GB?</p>	<b>JC</b>
<b>13</b>	<p><b>Selection 2021</b></p> <p>JC to circulate docs for feedback – aim to publish in Jan for consultation.</p>	<b>JC</b>
<b>14</b>	<p><b>Any Other Business*</b></p> <p>N/A</p>	
<b>12</b>	<p><b>Date of Next Meeting*</b></p> <p>Wed 6th Jan 2021 – 2000hrs.</p>	