



**WWRC Meeting
Date: 07 October 2020
Via Google Meet
Minutes**

Present: Simon Wright, James Wingfield, Carl Foody, Ian Tomlinson, Jamie Christie,
Paul Anderson

	Agenda Item (* Standing Items)	Action
1	Apologies *	
2	Previous Minutes* Agreed for 2 nd Sept with typo “web” correction & note about redirections.	
3	Matters Arising* Season/Calendar Year – Communication required for the season timing. Agreed that 60 days notice would be given ahead of the ranking season starting.	Done
4	Budget/Financial Review* Awaiting W’Hopper royalty figures. Account in credit circa £1.5k. Proceeds from senior selections to transfer. To enquire about trading up the Minibus. Next year’s process for budgets will be different, await contact from S. Hicks.	IT SW IT
5	Four Year Plan* Working groups <ul style="list-style-type: none"> • Digital – Template for race organisers in development. Need to coordinate with BC and their IT group via Richard Stacey-Chapman • Rules – Doc to be compiled for consultation • Timing Equipment – Current equipment not really suitable for many applications. • Communications Policy – No progress 	CF/JC/NS SW SW
6	Health and Safety* Alison Bannatyne prepared to join	
7	Events/Covid-19 Ironbridge events ran with out issues. Also Barrow race has been run. John Sherwen event will be a club event. A web page is in development to communicate the current process for getting events into the calendar.	



	Flowchart of the process is suggested – To be drafted	JC/CF JW
8	<p>TOR and Co-option</p> <ul style="list-style-type: none"> • Development - • Welfare Officer (Safeguarding Officer) – Alison Bannatyne • Health and Safety – Possibly AB – to clarify • Comms / Social Media – TBA – pending further review • Equalities - • Athlete & Young Persons rep – 	SW
9	<p>Regional matters relevant to WWRC</p> <p>Wales – Essentially now locked down, no inter-county travel.</p> <p>Scotland – Not intending to run races. Awaiting a SCA WWRC meeting to formalise position about races and calendar integration.</p> <p>England – nothing extra to report</p>	
10	<p>Jr/U23 Selection</p> <p>Has been done, many thanks to Mark Burton and the Selection Committee. To date, no appeals have arisen.</p> <p>Many thanks to Mr & Mrs Christie for organising and running the events.</p>	
11	<p>ACM</p> <p>Next step comms to do – reminder of 19th Oct date for Officers nominations Julie has confirmed that she's stepped down.</p> <p>To follow up with system and process for voting with BC.</p> <p>NB Sprint ACM is planned for 17th Oct via Zoom, with voting.</p>	SW SW
12	<p>Calendar</p> <p>Agreed to populate calendar with draft events and populate as per process required for Covid. Final decision on race go ahead to be given after final Covid RA “close” to the event.</p>	JC/CF
13	<p>Rules Document</p> <p>See above, item 5.</p>	
14	<p>Any Other Business*</p> <p>N/A</p>	
12	<p>Date of Next Meeting*</p>	



	Wed 4 Nov 2020 – 2000hrs.	
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