

Southampton Wild Water Race 2024

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Risk Assessment Southampton WWR Race 2024

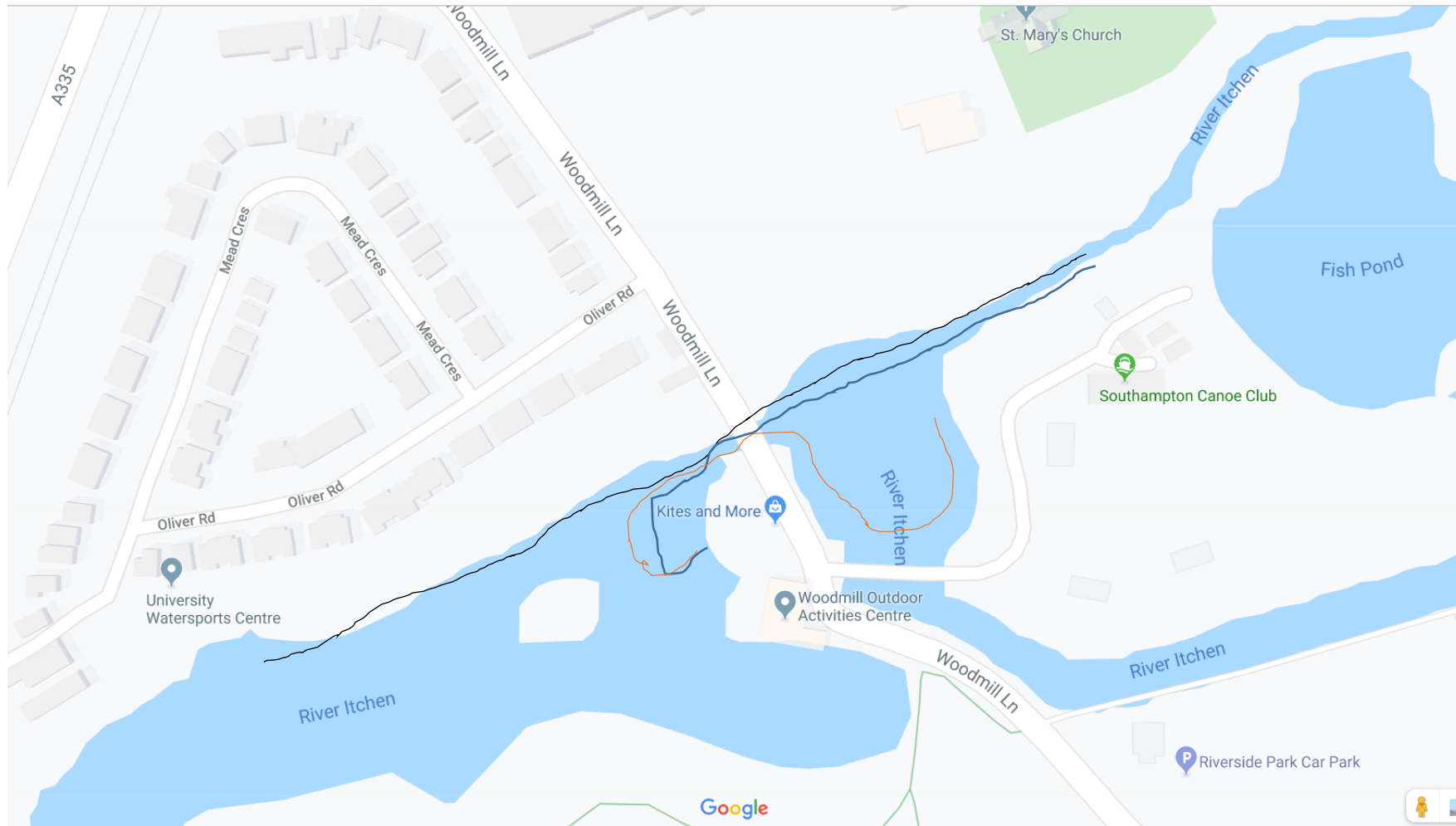
Date						
Assessor Name	James Hives	Review Date	18/11/23			
Description of Assessment	Wild Water Race Event					
Location Details	Woodmill, Southampton					
What are the hazards?	Who might be harmed and how?	What are we doing to control the risks?	What further action do we need to take to control the risk?	Who needs to carry out the action?	When is the action needed by?	Done?
Injury from cars using the car park	Pedestrians	The area will be managed if necessary. Vehicle to be kept to less than 5MPH.		Event officials	Continual Assessment	
Injury crossing the Road	Competitors, Spectators, Pedestrians and road users	Participants briefed, about crossing the road, Marshall in place to manage crossing during racing.		Event Road Marshall	Throughout racing and Practice	
Slips, trips and collisions from paddling kit. Being carried from car park to river bank. Spectators falling from Salmon Pool edge	Competitors and spectators	Competitors and Spectators warned to stay well away from the edge of the Salmon Pool.	Qualified First Aider at race control available by phone and have a phone to call for emergency response if required. Race officials will direct and control flow of competitors.	Event Volunteers	Throughout racing and Practice	
Injury on the race. <ul style="list-style-type: none"> • Drowning • Hyperthermia 	Competitors and other river users	Ensure Woodmill has no other bookings, in the Salmon Pool. Notify regular weir users.	Race Manager has authority to call for	Race Manager Race Volunteers		

<ul style="list-style-type: none"> • Dislocation • Boat Collision • Water born infection • Boat Entrapment • Collision with Debris in the river • Participant going beyond event area. <p>Weather conditions change</p>		<p>Planned course in line with BC considerations for safety. All participants required to wear buoyancy aids and helmets, and certify competence and fitness. Safety craft available to cover race and rescue competitors unable to self-rescue. Race divided into river sections with safety cover on each section.</p> <p>Race Manager contactable at all times.</p> <p>Race Manager has authority to cancel race if conditions or safety risks raise to a level where any competitor or other river user is at risk of injury.</p> <p>River pollution to be checked with environment agency and visual check of river on the day.</p> <p>Race Manager, race marshals and rescue have mobile phones to contact emergency response if required.</p> <p>Hazards and course Limits briefed, mapped and marked or marshalled if deemed appropriate.</p> <p>Participants self-assessed as competent. Hand Washing facilities available.</p> <p>Pre-race inspection of course.</p>	<p>cancellation of race during lead up to the race and call abandonment if risk levels raise to unacceptable levels.</p>			
<p>Electric Shock</p>	<p>Race officials</p>	<p>Use of electrical equipment outside will be limited to Extra-Low voltage battery equipment. For example lap tops, hand held cameras, radios.</p>		<p>Race Manager Race Volunteers</p>	<p>Throughout the event</p>	

		Electrical equipment of low voltage (230V) will only be used undercover. The lap tops, printers, PA system will be checked to be safe to use by Race Manager. They will be used within the limits of the venue safety requirements. No trailing leads in accessible locations				
Food Poisoning	Race officials and competitors	Any Food and soft drinks provided to competitors and race officials will be purchased processed prepared food. Fruit bars, tea cakes and similar. This will be issued while still in date and notices will provide warning related to common allergies.				
Water Quality	All waterborne attendees	All attendees briefed around it being an open river, washing after being in the river.				
Safeguarding Incident	All Vulnerable Participants and Spectators	SOU Race volunteers managed through SOU Safeguarding Processes	Emergency Contact Numbers available to Race Manager / Safeguarding Officer	Race Manager Event Welfare Officer	Throughout the event	

Race Date 17th Feb 2024 (10.02am - 1.6m) or 3rd Feb 2024 (09.44 – 1.9m)

Possible Course's (TBC on the day, possible to start higher up monks brook with the use of a pontoon)



Poster

Southampton Canoe Club 3rd Wild Water Sprint Race



3rd February 2024

Racing through the Salmon Pool in Southampton @ Woodmill Outdoor Centre. Including one weir. The course has been revised for 2024, allowing for a straight approach to the weir, Paddlers need to be competent and confident in simple moving water.

Booking in 09.00, First Race 09.20. Low Tide 09.44

£5 Entry for BC / Club Associate members, £5 insurance for non BC / Club Members. Boat Drop off only on site (local parking available).

For more information please email jhives@live.co.uk



Event Role Plan

Role	Responsible To	Who	Phone
Race Manager	SOU Committee	James Hinves	07834 583369
Starter	Race Manager		
Starters Assistant	Starter		
Finisher	Starter		
Finisher Assistant	Finisher		
Safety Boat 1 (weir)	Race Manager		
Safety Boat 2 (weir)	Safety Boat 1		
Safety Boat 3(Salmon Pool) (could be Land based)	Safety Boat 1		
Road Marshall	Race Manager		
Booking In / Results	Race Manager		
Photographer	Race Manager		

Event Time Line

Month	Action	Who	Completed
Nov	Agree dates and Permissions (SOU / WM / WWR Exec)	James	
Dec	Advertise / Create Booking System	James	
Jan	Advertise	James	
Feb	Confirm details to competitors / Run Event	James	

Event Time Line

Time	Action	Who
08.45	Course Check	Race Manager and Safety Team
11.00	Booking In Opens	Booking in / Results
11.30	Practice Begins	Start, Safety
12.30	Racing Starts	Start, Safety, Finish
14.30	Racing Ends	Start, Safety, Finish
14.45	Prize Giving	Race Manager

Briefing Notes

- Welcome
- Site locations
- Timings
- Race Course and course hazards
- Start Order and procedure
- Finish plan and getting back to start
- Staff and locations
- Prize Giving and location

Equipment Required

- Stopwatches x 4
- Competitor Bibs
- Throwlines x 3 Monks Brook, Salmon Pool, Weir
- Buoy (mark washed out weir debris)
- Buoy Finish
- Clipboard x 3
- Start List / Finish sheets
- First Aid Kit (Main, + 2 small (start and finish))

Event Incident Response Plan

Protect Life	Rescue Individual, protect individual from further harm. Ensure you and others are safe.
	Administer First Aid
	Clear the water of boats necessary, for the duration of the incident
	Evacuate the premises as necessary
	If lives are at risk or there is a serious injury, call the emergency services by calling 999. Tell them what the problem is, the location, how many are involved and when it happened.
Take Control	Event Manager to coordinate the incident response.
	Delegate roles to others to ensure all are kept safe
	Establish facts and the sequence of events. Record witness / volunteer details of those involved. Take notes and record the actions taken.
	Photograph the location, boats and any relevant detail
	Protect welfare of others – if minors are involved contact parents at an early stage.
Inform	Notify the emergency services of all the details available
	Determine if you need to contact other authorities, e.g. Active Nation, Local Authority, Harbour Master, Environment Agency, Electricity, Gas.
	Prepare to receive enquiries Sensitively brief relevant staff/volunteers and other club members. Remind people not to pass on any names until given permission to do so.
	If the incident involved a work related fatality or major injury it must be reported to the Health and Safety Executive under RIDDOR.
	Complete a British Canoeing Incident report form https://www.britishcanoeing.org.uk/about-canoeing/safety-guidance/incident-reporting
Media	If you are contacted by the media, find out more details about their request and timescales.
	Support their request by issuing a written statement from a nominated "spokesperson".
	If asked for an interview, nominate one person as the designated spokesperson and prepare a statement that can be read out Have another person with you if possible to monitor the interview
	Do not give the names of casualties or those involved in the incident. Make sure your key facts are up to date and to hand.
	Do not give an opinion Stick to the facts as you know them, do not try and answer a question you don't know the answer to.
Follow Up	In any media responses follow: Pity, Praise, Promise: - Pity – express sympathy for those caught up in the incident Praise – those who undertook a rescue or tackled the problem i.e. emergency services, paddlers etc Promise – to participate fully in any investigation and learn from it to minimise the risk of it ever happening again
	Contact safety@britishcanoeing.org.uk for ongoing support.
Follow Up	Retain a log of the incident
	Arrange a debrief for staff/volunteers and consider their welfare needs
	Use information gained from the incident and debrief to update Risk Assessments and local emergency action plans
	Ensure that any documentation pertaining to the event or incident is collated and available for any further investigation or analysis e.g. Risk Assessments, operating procedures, event information issued to participants, coaching qualifications status etc

Notes from 2020

Need additional Volunteers –

- 2nd boat below weir – Possibly do not need boat in pool?
- Assistant on Pontoon to help paddlers get in and out (Not Covid Secure – Consider Ladder?)

Produce Start and finish sheets to order results

Try to run on an outgoing tide rather than an incoming one

Buoy finish to make it clearer

Notes from 2022

Island in Salmon Pool precludes use of Monks brook – but allows a straight line from the slip to the university.