

Slalom

Event Safety Plan for Wagon Lane Slalom 14-15th May 2022

Area	Hazard	Mitigation	Signage	Notes	Volunteers	Hardware	Actions	Responsible	
Food	Cross-contamination in storage	Separation foodstuffs	Fridge shelf labels	Team briefing	Pre-planned team	Sealed containers	Sealed only in fridge	Chef	
	Hygiene manual handling	Barriers		Team briefing	Pre-planned team	Blue gloves, plasters		Chef	
	Personal hygiene	Washing hands		Team briefing	Pre-planned team	Sanitizer dispensers		Chef	
	Cross-contamination in kitchen	Colour-coded cutting boards		Team briefing	Pre-planned team	Colour-coded cutting boards		Chef	
	Contamination surfaces	Waterproof cover on tables		Team briefing	Pre-planned team	Oil cloth / foil		Chef	
Traffic	Parking to not block ambulance access	Cones and tape		Agreed prior to race	Traffic officer	Cones	Set out Friday	Organiser	
	Traffic sharing pedestrian space car park	Speed limit	5mph speed bumps		Traffic officer	Limit sign at entrance		Organiser	
	Soft ground and vehicles sinking	Heavy vehicles off soft ground	Tape off areas		Traffic officer	Pickets, tape	Check Thursday beforehand	Organiser	
River	Level	Cut-off level for div's			Club trustee		Announce on slalom website	Organiser	
	Course	Design fit for division			Design team to check			Organiser	
	Flotsam in the river	Clean-up prior to event			Club night	Skip	Reguar checks	Site Officer	
	Rescue not possible all way down bank	Competent rescue on course			Club members Div+	Rota to sign on	Team on water during runs	Organiser	
	Shallow water damaging boats	Competent rescue at finish		Top down race order	Start sheet		Ask adults to stay on	Ass't Finish	
	Bank erosion	Build deep areas, course	Marked get-ons / -offs	Labelled cones	Course design	Club members	Rocks, boards	Work prior to race	Site Officer
	Limit access to waters edge				Club members	Cone and sign	Open bridge gate	Site Officer	
	Inexperienced paddlers	Safety team	Safety sign-up sheet with judge rota	Shift length max 1.5 hr Div 1 2 P		Plastic K1s, lines, cutters	Mow/strim routes before event	Site Officer	
Practice	Lone paddlers	Warnings not to paddle alone	Tannoy		Practise officer		Brief safety team to look out for each other.	Organiser	
	Collisions	Spacing of practice runs	Tannoy		Div 1 2 P		Monitoring, safety boaters	Practice officer	
	Blocking route	Full runs only?	Tannoy		Div 1 2 P		Monitoring, safety boaters	Practice officer	
	Over-load safety teams	Give way protocol?	Schedule for practice with safety provided	Notice in Control area	Dependent on number Control	Div 1 2 P	paper, marker, pins	Monitoring, safety boaters	Practice officer
		Temporary Start team						Temporary Start team	Practice officer
Dogs	Fouling, biting, nuisance	Leads only	Notice on board / tannoy		Club members vigilant		Brief club members	Organiser	
		Clean-up	Notice on board / tannoy		Club members vigilant		Brief club members	Organiser	

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	Advertise suitable walks		Notice on board / tannoy	Millennium Way	Club members vigilant		Brief club members	Organiser
	No dogs on sports fields		Notice on board / tannoy		Club members vigilant		Brief club members	Organiser
Safeguar	Invasion of privacy by photography Disrespectful behaviour, aggression etc	Simple photo policy Clear reporting procedure	Notice board / tannoy	Private land, telephoto	Safeguarding off x2	Policy, Mobile number on notice board, sign up sheet in Control	Reformat M card	Welfare officer
			Notice board / tannoy		Safeguarding off x2	Mobile number on notice board	Investigate complaints, respond	Welfare officer
Camping	Camping ground is also sports field	Tent pegs removed	Notice in Control			Camping notice in control		Camping Boss
	Left tent pegs	Rubbish removed by campers	Notice in Control		Club members	Camping notice in control	Walk field after event	Camping Boss
	Fire hazard	No open fires	Notice in Control	No open fires	Club members	Camping notice in control	Check in evenings	Camping Boss
	Noise	Tell them	Notice in Control		Club members	Camping notice in control	Check in evenings	Camping Boss
Building	Theft Identified on Building Risk Ass't	Personal stuff in club building Building check 3 weeks prior	Facebook	Removal of valuables. Club gear may be borrowable.	Watchful	Notice, sign out sheet in Control	Make a sign-out / in sheet	Organiser
						Risk Ass't	Repairs	Facilities Off
Medical	Minor cuts and strains Dislocations, burns, other serious	First aid Services	Noticeboard	Tannoy system	Designated 1 st Aiders	1 st Aid box stocked, recording sheets Hospital direction sheets available in 1 st Aid kit	Call 1 st Aiders Call 1 st Aiders / ambulance	Welfare Officer Welfare Officer
Site	Waste Human waste	Site clean-up before event Provide waste disposal Toilet management			Club members Bog-meister	Skip, litter pickers Skip / bin liners Portaloos	Empty Sat eve	Bog-meister
Learning	We never progress Systems become too complex	Review after events Review after events			Event organiser Event organiser			
Law	Health and Safety at Work Act not applicable but we should take all reasonable measures to mitigate against foreseeable risks.							
	Food Hygiene Regulations are not applicable but again, we should take reasonable steps to adhere to good practice.							

We as an organisation and as individuals have a Duty of Care to take reasonable steps to ensure that foreseeable risks are minimised.

Covid	Whatever is appropriate at the time, measures we adopted in Sept 2021 are below but these have to be revised according to current legislation and perceived risk in May 2022		
Covid-19	Covid-19 transmission	Current legislation and guidance followed	as appropriate
Covid adjustments Covid adjustments	Cooking and serving done in open air gazebo	One way system plus social distancing	additional signage already in place and assessed as appropriate Covid officer -
Covid adjustments	limit on numbers camping within marked spaced pitches	single fairly unit providing cooking and serving	Chef camping boss
Covid adjustment	Extra handgel and antiseptic wipes social distancing in control control volunteers to have lateral flow test on Friday before Notic board for start time, results, etc replaced with WhatsApp group control ventilation increased toilet capacity increased by 50% No sharing of headsets	In place	Event organiser Volunteers given Laterl Flow test packets on Thursday night WhatsApp group set up and link displayed and shared Portaloos Tutti
covid adjustments	additional facemasks, gloves and visors available	we have enough not to share	First Aider